Hi [Manager],

I’d like your approval to attend the virtual Tableau Analyst Bootcamp on [insert date you’d like to attend].  Analyst Bootcamp will help me build the skills I need to be more impactful and productive. I’ll be able to mine insights and opportunities faster, spot issues earlier and make better data-driven decisions for our business. Plus, it’s the only course on the market where I can learn Tableau directly from the people at Tableau.

More specifically I’ll learn how to: [Pick the top 3-5 that are most impactful to your role]:

* **Build better dashboards using techniques for guided analytics, interactive dashboard design, and visual best practices.**
* **Optimize visualization performance using the Data Engine, extracts, efficient connection methods, and data connection best practices.**
* **Combine, shape, and clean our data for analysis** **using Tableau Prep Builder.**
* **Use parameters and input controls to give users additional control over their analysis.**
* **Build advanced chart types and visualizations.**
* **Build complex calculations to manipulate your data.**
* **Use statistical techniques to analyze our data.**
* **Implement advanced geographic mapping techniques and use custom images and geocoding to build spatial visualizations of non-geographic data.**

Analyst Bootcamp costs $3,500 and includes **free access** to a full year of quarterly update webinars that will teach me how to take immediate advantage of the new features of each quarterly Tableau release.

Will you approve my attendance?

Thank you for your consideration.

 [Your Name]